

Next Steps for Enrollment for the 2008-09 School Year.

Now that you have been accepted to Northland Lutheran High School, here are a few reminders about next steps.

1. After receiving your letter of acceptance, send the \$1,000 enrollment fee to guarantee your enrollment and/or housing. (wire transfer information enclosed)
2. Send us an official final transcript of your grades at the conclusion of your current academic year. An official transcript is one with a school official's signature, chop, or the school seal. Faxes are not accepted. Photocopies are not accepted unless they bear the official witness of the school, including a school official's signature, chop, or the school seal. We **MUST** have your final transcript to register you for classes. When the final transcript for your current academic year is received, a determination of your qualification for the \$1000 academic scholarship will be made.
3. Apply for your F-1 visa as soon as possible. You must pay a US\$100 SEVIS I-901 fee. The fee can be paid by mail using a Form I-901 together with a check or money order drawn on a US bank and payable in US dollars OR be paid electronically by completing Form I-901 through the internet using a credit card. For complete information on how to pay and who needs to pay this fee, please see the SEVIS website: www.ice.gov/sevis/ and click on "International Students."
4. When a visa is granted, please inform Northland Lutheran HS immediately.
5. Pupil Immunization Record , Health Information Form , Medical Liability Release Form , and WIAA Sports Qualifying Physical Examination Clearance Form are required. These forms must be **completed and submitted by mail or fax to Northland Lutheran HS by August 1, 2008, or bring it with you when you come to Northland Lutheran in August**. This must be completed in English, signed and stamped by the physician. (Information is enclosed showing immunization requirements.) Be sure to include a parent signature also (English or native language).
6. **Medical/accident insurance** for international students attending school in the USA is required. Included is an application form for the 2008-09 school year. Please complete the form and mail it with the fee to the address listed on page 3 under "Enrollment Instructions." Or, you may complete the form online at: <https://secure.visit-aci.com/enrollment/home/ism.htm>
Coverage must begin before the student arrives at Northland Lutheran. If the student has other accident/medical insurance that provides coverage while in the United States, we will need a copy of the student's insurance card as proof. Please send a copy by August 1. If your insurance company is not based in the USA, you may be required to pay all medical visits up front and then be reimbursed from your insurance company. All students must have coverage through June 10, 2008.
7. A school calendar for the 2008-2009 academic year is enclosed. Please note important dates for arrival and Christmas and Spring breaks. It is important that flight arrangements are made so that students do not miss any school days.
8. **Final payment of \$17,450 is due no later than August 1, 2008**. If you choose the two semester payment option a signed Tuition Agreement Form must be received at Northland by August 1, 2008. Payment is to be made by a bank draft or by wire transfer. (wire transfer information enclosed)
9. All international students must enter the United States with financial information showing proof of necessary funds to cover tuition and fees. **Please obtain this proof from your bank or other financial institution and attach it to the student's I-20 form**. The student should carry this with him/her whenever he/she travels.

10. New international students should arrive on Saturday, August 16, or Sunday, August 17, 2008.
11. Please inform us of your flight and arrival arrangements when they are made so that we can meet you at the airport to transport you to school. (If you do not need us to transport you from the airport, please let us know the flight/arrival information anyway so we know when you will be here.)
12. All new international students are required to be here for **class registration and orientation**.